



RAINBOW LODGE

RETREAT CENTER

Phone: 425-888-4181
director@rainbowlodge.org

Policies & Information

Please be sure that the members of your group are aware of this information. Someone from the Lodge staff will be available to briefly review our policies and resources to facilitate your enjoyment and use of the Lodge and grounds before your first meal.

Arrival and Departure times are outlined in your original booking agreement. Arrival and Departure outside of the allotted times may not be acceptable and must be communicated to us in advance.

- Our time between groups is often very short. We depend on your group to honor this schedule.
- Please note that 'arrival time' is the time the Lodge will be available to your group for any use including setup.
- Guests may be asked to vacate rooms earlier than the group departure time to prepare for incoming groups.

Part-time guests

- Part-time guests will be charged a day use fee plus meals + taxes.

Lodge

- We require that you provide each guest's name and room assignment prior to your arrival.
- We will put each guest's name on a placard outside of their room unless you request otherwise.
- Bedding is provided in guest bedrooms including the loft beds.
- Towels and washcloths are provided (not replaced daily).
- No smoking, incense or candles anywhere in the building or in our forest. Smoking is **only** permitted in the parking area next to the guest's vehicle.
- Marijuana use is not allowed anywhere on the property.

- Your group is responsible for any injury or loss incurred while utilizing the services and facilities of Rainbow Lodge.
- The group also assumes responsibility for damage done to Rainbow Lodge property beyond normal wear and tear on the part of its members.
- The group will maintain Lodge facilities in an orderly and sanitary condition.
- Please report any maintenance problems immediately. If we don't know about it, we can't fix it.
- Use "Post-it" pages or blue painter's tape when fastening pages to walls or doors.
- Indoor furniture may not be moved outside.
- Service animals are welcome per Washington State regulations. Sorry, no pets.

Grounds

- Requests to use the chapel must be made during the original booking process. It should never be assumed that the chapel will "always" be available.
- A fire may be enjoyed in the designated fire pit subject to weather and any burn restrictions. The group must provide a responsible person to oversee and extinguish the fire. A Lodge staff person will build the fire and light it at the group leader's request. There is a \$50 fee for a fire.
- We have some short walking trails in our forest. The Mount Si Trailhead is located ¼ mile west of our driveway, and the Mount Teneriffe Trailhead is ¼ mile east.

To maintain good relations with our community, and remain compliant with local noise ordinances, music and other noises that can be heard off the grounds are prohibited after 10:00 p.m.

(Revised **September, 2021**)

Resources & Equipment

- Wi-Fi access is available throughout the Lodge.
 - Note: Cell phone coverage tends to be sporadic for all carriers.
 - The main meeting room – Lind Hall – is equipped with:
 - 2 wireless handheld microphones and a wireless lapel microphone. A wireless headset mic is also available upon request.
 - a large screen HD-TV/Monitor with PC display & sound inputs - great for PC presentations from your laptop. We have cables and several adapters for most laptops.
 - The monitor is also equipped with Chromecast, as well as Microsoft wireless display adaptor.
 - Blu-Ray/DVD player
 - an audio system with CD & MP3 capability
 - 2 dry-erase whiteboard/easel combinations, with pens and erasers (bring your own paper)
 - a piano
 - The second-floor lounge is equipped with:
 - a large screen HD-TV
 - Blu-Ray/DVD player
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Meals & Snacks

- Meals are served family style. Guests will sit 6 – 8 per table, and each table will be served platters of food with enough servings for each guest.
- The Lodge staff will clear dishes after each meal.
- Please honor the mealtimes you have chosen (dinner may be scheduled no later than 7:00 p.m. and breakfast no earlier than 7:00 a.m.; we need 4 hours between meal start times for lunch).
- We are prompt at having meals ready at the appointed times. **Being late to a meal reduces the quality and freshness of the meal.**
- Coffee, tea, hot chocolate, sodas, and ice water are available at all hours for your entire stay.
- You are welcome to bring your own snacks and beverages.
- We do allow alcohol, but you must provide it and serve it yourself. This must be done in accordance with all local, state and federal laws.
- We provide a full-size refrigerator and microwave in the Dining Room for your use.
- The Lodge kitchen is not available for guest use. Please check with Lodge staff if you need something.
- **Individuals** with special dietary needs (listed below) should relay this information to the group leader who in turn should inform Rainbow Lodge when sending in final numbers and information **ONE WEEK** in advance. If we do not receive dietary information at least one week in advance, we may not be able to accommodate all dietary needs.
- We will strive to provide alternatives to those who need it, but with certain dietary needs — including combinations of needs — a guest may need to supplement with their own food.
- Rainbow Lodge Retreat Center can accommodate the following special diet needs:
 - non-celiac gluten-free
 - dairy-free
 - nut-free
 - egg-free
 - vegetarian
 - pescatarian
 - vegan
- We may not be able to accommodate specific diet plans or preferences (e.g., Atkins, Keto, Paleo) but we would like to know in advance of any particular dietary need.

Special Diets

- Let us know one week in advance if any members of your group have special dietary needs. **Please note the following information regarding special dietary requirements:**
 - At Rainbow Lodge, we desire to meet the needs of every guest. We understand that often means accommodating some particular dietary needs. We do our best to meet those special diet needs with substitute or alternative food options.
 - Any **group** dietary requirements, such as “all vegetarian” meals, are available with advance notice at booking.

Our food service team will accommodate those with special diet needs in two ways: by providing enough variety in the menu from which they may choose, and by making substitutions for some (although not all) menu items.